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**BAY AREA TOLL AUTHORITY (BATA)
OVERSIGHT COMMITTEE
January 9, 2008
MINUTES**

Attendance

Vice Chair Dave Cortese convened the meeting at 9:40 a.m. In addition to Commissioner Cortese the following Committee members were in attendance: Tom Ammiano, Tom Bates, Dean Chu, Bill Dodd, Dorene Giacopini, Federal Glover, Scott Haggerty, Anne Halsted, Sue Lempert, Jon Rubin, Bijan Sartipi, Adrienne Tissier, and Ken Yeager.

Consent Calendar

Four (4) items were unanimously approved on the Consent Calendar.

- Minutes of the December 12, 2007 meeting
Meeting minutes of the December 12, 2007 were unanimously approved.
- BATA Financial Statements – November 2007
The November 2007 BATA financial statements were received by the Committee.
- Contract Amendments - Advanced Toll Collection and Accounting System (ATCAS) System Maintenance and FasTrak® Regional Customer Service Center Operations (CSC)
The Committee unanimously approved authorizing the Executive Director to enter into two contract amendments with ACS State and Local Solutions in an amount not to exceed \$40,500 to provide construction management services, and in an amount not to exceed \$64,000 for improvements to the CSC account processing system.
- Electronic Toll Collection and Advanced Toll Collection Accounting System (ATCAS) Maintenance Activities Update
For information purposes, the Committee was presented with an update on the status of the maintenance activities for the ATCAS system.

JOSEPH P. BORT METROCENTER | 101 EIGHTH STREET | OAKLAND, CA 94607-4700
TEL 510.817.5700 | **TTY/TDD** 510.817.5769 | **FAX** 510.817.5848 | **E-MAIL** info@mtc.ca.gov | **WEB** www.mtc.ca.gov

STEVE HEMINGER
Executive Director

ANDREW B. FREMIER
Deputy Executive Director

Toll Bridge Rehabilitation Program Allocation to upgrade the Supervisory Control and Data Acquisitions (SCADA) System; and the Advanced Toll Collection & Accounting System on the State-owned Bridges. BATA Resolution No. 74, Revised

Mr. Peter Lee, BATA staff, requested that the Committee refer to the Authority revisions to the 10-Year Toll Bridge Program Rehabilitation Program to transfer \$1.4 million in surplus savings from the completed San Francisco-Oakland Bay Bridge deck overlay contract to the Supervisory Control and Data Acquisition (SCADA) project; and to reprogram and allocate \$5.0 million in funds from FY 2008-09 to FY 2007-08 for the Advanced Toll Collection and Accounting System (ATCAS) Upgrade project. SCADA monitors and controls electronic systems on the bridges, including security alarms, moisture detection, electrical distribution systems, lighting and call boxes. On December 4, 2007, Caltrans opened a single bid for a contract to upgrade the SCADA system, which exceeded the engineer's estimate of \$4.1 million by \$1.2 million. The added fund allocation for the project will allow Caltrans to award the project contract. Additionally, staff is requesting that \$5.0 million in funds be reprogrammed from FY 2008-09 to FY 2007-08 to support contracts that are proposed to be executed in FY 2007-08 for the replacement of the current violation enforcement system on the bridges and to upgrade the ATCAS hardware and software systems. The Committee unanimously agreed to forward to the Commission for its approval BATA Resolution No. 74, Revised.

Cooperative Agreement – FasTrak® Regional Customer Service Center

Ms. Beth Zelinski, BATA staff, requested the Committee to approve an amendment to the cost sharing formula in Cooperative Agreement between BATA and the Golden Gate Bridge, Highway and Transportation District (GGBHTD) for operation of the FasTrak® Regional Customer Service. Under the current agreement, costs for CSC operations are shared proportionally according to the volume of FasTrak® transactions on each agency's facility. However, BATA has embarked on aggressive marketing campaigns that have resulted in large increases in the number of FasTrak® accounts and additional CSC operating costs. These additional accounts have not translated into significant increases in FasTrak® transactions on the Golden Gate Bridge. Pursuant to the revised agreement, GGBHTD's cost share would be based on GGBHTD's average payments from July 2005 to July 2007 and adjusted by the percentage increase of FasTrak® accounts that primarily use the Golden Gate Bridge. The Committee unanimously approved the revised cost sharing formula.

Toll Violations Update

Mr. Rod McMillan, BATA staff, provided the Committee with an update on toll violation statistics and proposed violation enforcement activities for the state-owned toll bridges. Toll violation on the bridges include "customer violations" and "true violations". Customer violations mainly result from the toll lane equipment not reading the tag of a FasTrak® customer. At present, there are about 600,000 (6 percent of total transactions) customer violations per month on the state-owned bridges. All tolls are collected from customer violations based on a review of

license plate images. True violations are mainly non-customers who use the FasTrak®-only lanes. At present, there are about 300,000 (3 percent of total transactions) true violations per month on the state-owned bridges, which is consistent with industry averages. Staff presented a summary of potential strategies to improve the enforcement of toll violations to reduce the number of customer violations, reduce the number of true violators, increase the ability to identify true violators and increase the ability to collect payment from true violators.

Committee members had a number of suggestions for added measures to improve the violation enforcement system, which included:

- Escalation penalties for toll violators that have multiple violations to ensure that any increased costs of violation enforcement is recovered.
- Ensuring that the violation enforcement equipment was fully functional and up to date.
- Using CHP services to enforce violations and collections.
- Installing a system in the toll lanes that visually or audibly identifies and notifies vehicles that violate.
- Implementing educational campaigns to reduce violations and improving communications and instructions for current FasTrak® customers to most effectively use the system
- Exploring recovering lost funds from manufactures of equipment if equipment is not performing to standards.

At the direction of the Committee, staff will bring back to the Committee a proposed set of strategies to employ to improve violation enforcement and statistics on multiple violations.

RM 1 and SRP Monthly Progress Report

Mr. Peter Lee, BATA staff, provided to the Committee for information the RM 1 and SRP Monthly Progress Report.

Public Comment/Other Business/Next Meeting/Adjournment

Mr. Jerry Grace provided public comment.

There being no further public comment or business, meeting was adjourned at 10:37 a.m. The next Meeting is scheduled for February 13, 2008 in the Joseph P. Bort MetroCenter, 2nd Floor, Claremont Conference Room.